



झारखण्ड केन्द्रीय विश्वविद्यालय
CENTRAL UNIVERSITY OF JHARKHAND

(भारतीय संसद के अधिनियम 2009 द्वारा स्थापित)
(Established by an Act of Parliament of India in 2009)
Homepage: <http://www.cuj.ac.in>

Ref. No. CUJ/DAA/Semester Fee/2022/168/ 121

Date: 21 November, 2025

OFFICE ORDER

In reference to the (UGC) Circular No. 12-5/2024(FNT/NET)-Fee Nivaran(Notice) dated October 27, 2025. It is for information and necessary action to all concerned that if a student chooses to withdraw from the program of study in which he/she is enrolled during the current academic session of 2025-26, the University shall follow the following fee refund policy for the refund of fees remitted by the student.

S. No.	Till date of withdraw from the program	Charges
01	30 th , September 2025	Nil
02.	From October 1 st , 2025 to October 31 st , 2025	Rs. 1,000/- (As a processing fee)

For any admission schedule that extends or commences beyond 31st October 2025, the provisions of the UGC Notification on Refund of Fees and Non-Retention of Original Certificates issued in October 2018 shall apply (reproduced below for ready reference).

S. No.	Percentage of Refund of Aggregate fee*	Point of time when notice of withdrawal of admission is served to the University	Date**
1.	100%	15 days or more before the formally-notified last date of admission	
2.	90 %	Less than 15 days before the formally-notified last date of admission	
3.	80%	15 days or less after the formally-notified last date of admission	
4.	50%	30 days or less, but more than 15 days, after formally-notified last date of admission	
5.	00%	More than 30 days after formally- notified last date of admission	

*(Inclusive of course fee and non-tuition fee but exclusive of caution money and security deposit) **(Exact date shall be notified after declaration of formally notified last date of admission). This is issued with the approval of the Vice Chancellor.

Sd/-
Dean Academic Affairs

Copy forwarded to the following for information and necessary action please

1. All Deans of Schools/All Heads/Coordinators of Departments
2. CoE/ Librarian/ Admission Chairman
3. Director IQAC/ Dean-R&D Cell/DSW/Chief Proctor
4. System Analyst for uploading on website
5. PS to VC, PS to Registrar & PS to Finance Officer
6. Notice Board, Concerned File & Guard File

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21.11.2025
Dean Academic Affairs